

## Who Should I Contact In The District If I Have A Question or Concern?

AREA OF INQUIRY				
	Academics	Athletics	Benefits	BOE Policies
1st Contact	Teacher	Coach	School Business Administrator	Principal
2nd Contact	School Counselor	Standards Area Chair for PE/Health (Athletic Director)	Superintendent of Schools	District Clerk
3rd Contact	Assistant Principal or Principal	Ex. Dir. C & I		Superintendent of Schools
4th Contact	Ex. Dir. C & I	Superintendent of Schools		
5th Contact	Superintendent of Schools			

	Budget	Building Use & Athletics Facilities	Cafeteria	Classroom Procedures
1st Contact	Principal	Assistant Principal or Principal (building related)	Assistant Principal or Principal	Teacher
2nd Contact	School Business Administrator	Standards Area Chair for PE/Health (Athletic Director)	Director of Food Services	Assistant Principal or Principal
3rd Contact	Superintendent of Schools	Director of Facilities & Operations	School Business Administrator	Ex. Dir. C & I
4th Contact			Superintendent of Schools	Superintendent of Schools

	Co-curricular Activities	Discipline	Facilities	Health Issues
1st Contact	Advisor	Teacher	Assistant Principal or Principal	School Nurse
2nd Contact	Assistant Principal or Principal	Assistant Principal or Principal	Director of Facilities & Operations	Deputy Superintendent
3rd Contact	Ex. Dir. C & I	Ex. Dir. C & I	Superintendent of Schools	Superintendent of Schools
4th Contact	Superintendent of Schools	Superintendent of Schools		

	Home Teaching	Payroll	Personnel Matters	Special Education
1st Contact	School Counselor	Payroll office	Deputy Superintendent	Teacher
2nd Contact	Assistant Principal or Principal	School Business Administrator	Superintendent of Schools	School Counselor
3rd Contact	Ex. Dir. C & I	Superintendent of Schools		Assistant Principal or Principal
4th Contact	Superintendent of Schools			Pre-K- 3, CPSE/CSE Chair, Pre-K Chair Grades 4-8 CSE Chair Grades 9-12 Chair
5th Contact				Deputy Superintendent
6th Contact				Superintendent of Schools

	Student Scheduling	Taxes	Technology	Transportation
1st Contact	School Counselor	Tax Office	Director of Technology	Transportation Supervisor
2nd Contact	Assistant Principal or Principal	School Business Administrator	Deputy Superintendent	School Business Administrator
3rd Contact	Ex. Dir. C & I	Superintendent of Schools	Superintendent of Schools	Superintendent of Schools
4th Contact	Superintendent of Schools			
5th Contact				