

Rondout Valley Central School District Van Use

Sign up for Van Use must be at least two weeks prior to your trip date.

Today's date:	Person Requesting Van:
Date of Van Use:	Person Driving Van:
Pick-up time:	Return time:
Destination:	
Transporting Students: Yes or No	
Number of Students:	Number of Adults:
Maximum number of people in the van is NOT to exceed (7) seven.	
<p>Instructions for Van Use</p> <p>1. Driver's must fill out DMV - Driver Record Information form and provide copy of Driver's license to be approved. Driver must have no points on record to be approved. Driver's license must be checked each school year.</p> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 20px;"> <div style="text-align: center;"> <p>_____</p> <p>Buildings & Grounds Department Signature</p> </div> <div style="text-align: center;"> <p>DMV</p> </div> <div style="text-align: center;"> <p><input type="checkbox"/></p> <p>A</p> </div> <div style="text-align: center;"> <p><input type="checkbox"/></p> <p>NA</p> </div> </div> <p>2. Pick up keys and Trip info clipboard from Buildings & Grounds Office.</p> <p>3. Fill out DOT-Drivers Daily Report at the beginning and end of the trip. (Be sure to sign the form)</p> <p>4. At the end of your trip, return vehicle to designated area.</p> <p>5. Return keys and clipboard to Buildings & Grounds Office.</p>	
<p>Trip Information:</p> <p>Curriculum: _____ Conference: _____ Athletics: _____ Club (billable): _____</p> <p>Other (details): _____</p>	
Driver's Signature	Assistant Superintendent of Schools & Operations
_____	_____
Administrator or Principal Signature	Building
_____	Date